

FORWARD PLAN

March - June 2024

PUBLISHED ON FRIDAY 02 FEBRUARY 2024

This Forward Plan supersedes all previous Forward Plans.

Any person wishing to make representations regarding any of the items listed below should contact the Lead Officer identified not less than 10 working days prior to the Date of Consideration.

This is a notice that it is the intention of the Council to determine any matter in private where the Executive is satisfied that such consideration is necessary because the report contains exempt information under Schedule 12A of the Local Government Act 1972 and if members of the public were present during that item, exempt information would be disclosed to them.

Members of the Executive – Councillors

Hinchcliffe – Leader of Council and Corporate Portfolio Holder Chair of the Executive	Duffy – Children and Families Portfolio	Ross-Shaw – Regeneration, Planning and Transport Portfolio
Imran Khan – Deputy Leader of Council and Education, Employment and Skills Portfolio	Ferriby – Healthy People and Places Portfolio	Jabar – Neighbourhoods and Community Safety

A. PROGRAMME OF KEY DECISIONS TO BE MADE BY THE EXECUTIVE AND AGENDA ITEMS FOR THE EXECUTIVE

A definition of what constitutes a key decision can be found in the “Publicity Arrangements for the Forward Plan 2007/08” on the Council’s website or in part 1 of the Council’s Constitution.

No.	Earliest Date of Consideration	Decision Matter Description	Lead Officer/Portfolio/Overview and Scrutiny Area	Consultation and Means of Consultation	Documents to be submitted	Public Item?
1.	5 Mar 2024 (Budget Executive)	<p>The Councils Revenue Estimates for 2024-25</p> <p>The report provides Members with details of the Council’s Revenue Estimates (The Council’s Budget) for 2024/25.</p>	<p>Andrew Cross Tel: 01274 436823 andrew.cross@bradford.gov.uk</p> <p>Leader of Council and Corporate Portfolio</p> <p>Corporate Overview and Scrutiny Committee</p>	<p>Briefings and Report</p> <p>Report</p>	Report	Open
2.	5 Mar 2024 (Budget Executive)	<p>Allocation of the Schools' Budget 2024-25</p> <p>The report seeks Executive approval of the recommendations of Bradford’s Schools Forum in allocating the Dedicated Schools Grant (DSG) for 2024-25 and subsequent recommendation to Full Council.</p>	<p>Andrew Cross Tel: 01274 436823 andrew.cross@bradford.gov.uk</p> <p>Leader of Council and Corporate Portfolio</p> <p>Corporate Overview and Scrutiny Committee</p>	<p>Briefings and Report</p> <p>Report</p>	Report	Open

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3.	5 Mar 2024 (Budget Executive)	<p>The Capital Investment Plan for 2024-25 Onwards</p> <p>The report sets the capital budget which will be presented as part of the budget for 2024-25. As capital projects can extend across financial years, the budgets provided will run up to 2029.</p>	<p>Andrew Cross Tel: 01274 436823 andrew.cross@bradford.gov.uk</p> <p>Leader of Council and Corporate Portfolio</p> <p>Corporate Overview and Scrutiny Committee</p>	<p>Briefings and Report</p> <p>Report</p>	Report	Open
4.	5 Mar 2024 (Budget Executive)	<p>2024-25 Budget Proposals and Forecast Reserves - s151 Officer Assessment</p> <p>A report produced by the Council's s151 Officer to provide an assessment on the 2024-25 Budget Proposals and forecast reserve position.</p>	<p>Steven Mair / Andrew Cross steven.mair@bradford.gov.uk andrew.cross@bradford.gov.uk</p> <p>Leader of Council and Corporate Portfolio</p> <p>Corporate Overview and Scrutiny Committee</p>	<p>Briefings and Report</p> <p>Report</p>	Report	Open

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5.	5 Mar 2024 (Budget Executive)	<p>Council Tax Premiums on Long Term Empty Properties and Second Homes</p> <p>This report makes recommendations for changes to Council Tax premiums for long term empty homes and second homes to incentivise occupation of property in the district and increase the housing stock.</p> <p>The Executive is asked to apply the discretion given to Local Authorities by the Levelling Up and Regeneration Act 2023 to:</p> <ul style="list-style-type: none"> • Reduce the minimum period for the implementation of a 100% Council Tax premium for empty and unfurnished properties from 2 years to 1 year from April 2024 and • Introduce a Council Tax premium of 100% in respect of second homes (properties that are empty and furnished) from April 2025. <p>Exceptions to the premiums are set by the Government and will be applied once confirmed.</p>	<p>Caroline Lee Caroline.Lee1@bradford.gov.uk</p> <p>Leader of Council and Corporate Portfolio</p> <p>Corporate Overview and Scrutiny Committee</p>	<p>Portfolio Holder(s)</p> <p>Internal consultation with Finance/Legal/Revenues officers</p> <p>Briefings</p>	Report	Open

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6.	5 Mar 2024	<p>Bradford East Locality Plan 2022-2025</p> <p>This report presents a progress update of the Bradford East Locality Plan 2022-2025.</p> <p>The update reports on actions taken to address the Key Priorities for the constituency as a whole. These priorities follow the same themes as the priority outcomes of the council as a whole.</p>	<p>Louise Williams Tel: 01274 431066 louise.williams@bradford.gov.uk</p> <p>Leader of Council and Corporate Portfolio / Area Committee Chair</p> <p>Health & Social Care / Corporate Overview and Scrutiny Committee</p>	<p>Bradford East Area Committee</p> <p>Key Stakeholders</p> <p>Local Ward Councillors</p> <p>Briefings, Meetings and Reports</p>	Report	Open
7.	5 Mar 2024	<p>Ratification of Level Four Devolution Negotiation</p> <p>This report provides an overview of the proposed Level Four Devolution Framework and the key powers on offer to eligible institutions, as set out in the Government's published technical guidance. The report requests ratification of the Bradford Council's decision to commence negotiating Level Four powers for West Yorkshire.</p>	<p>Ruth Davison ruth.davison@bradford.gov.uk</p> <p>Leader of Council and Corporate Portfolio</p> <p>Corporate Overview & Scrutiny Committee</p>	<p>None at this stage.</p> <p>Not applicable at this stage in the process. Consultation is planned as this process moves forward.</p>	Report on Level Four Devolution with Letter to Government	Open

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8.	5 Mar 2024	<p>Determination of Primary and Secondary Admission Arrangements</p> <p>To determine the School Admission Arrangements and Published Admission Numbers for all Community schools and to agree the Co-ordinated Schemes for all primary and secondary schools in Bradford Metropolitan District Council.</p>	<p>Marium Haque marium.haque@bradford.gov.uk</p> <p>Deputy Leader of Council and Education, Employment and Skills Portfolio Holder</p> <p>Children's Services Overview and Scrutiny Committee</p>	<p>N/A</p> <p>N/A</p>	Report	Open
9.	5 Mar 2024	<p>Housing Revenue Account - Rents and Service Charges</p> <p>The purpose of the report is to set out the issues that have been identified in relation to the historic setting of rents and service charges within the Housing Revenue Account.</p>	<p>Alan Lunt alan.lunt@bradford.gov.uk</p> <p>Regeneration, Planning and Transport Portfolio Holder</p> <p>Regeneration and Environment Overview & Scrutiny Committee</p>	<p>Portfolio Holder</p> <p>Internal Briefings</p>	Report	Open

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10.	5 Mar 2024	<p>Library Service Review</p> <p>Service Review of Libraries to identify how overall operating costs can be reduced, while still providing for the needs of the district's community. This review will focus on the overall costs of the library services which are to review facility operating costs, usage data, property and asset stock-condition and the potential for alternative operating models.</p>	<p>Christine May christine.may@bradford.gov.uk</p> <p>Healthy People and Places Portfolio Holder</p> <p>Regeneration and Environment Overview & Scrutiny Committee</p>	<p>Portfolio Holder</p> <p>Internal Briefings</p>	Report	Open
11.	5 Mar 2024	<p>Sports Facilities Service Review</p> <p>This report sets out the proposed approach to conducting a Review of Bradford Sports Facilities Service during 2024, in order to make savings of £60k in 2024/25 rising to £1,250,000 by 2025/26 financial year.</p>	<p>John Coulton john.coulton@bradford.gov.uk</p> <p>Healthy People and Places Portfolio Holder</p> <p>Regeneration and Environment Overview & Scrutiny Committee</p>	<p>Portfolio Holder</p> <p>Internal Briefings</p>	Report	Open

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12.	5 Mar 2024	<p>Disposals Programme</p> <p>For the Executive to consider and agree to a two-year disposal programme of surplus to requirements property and land assets for the purposes of generating capital receipts. The Programme will identify methodology for disposals, details of assets to be disposed of, timescales and estimated capital receipt generation together with appropriate governance for monitoring the programme.</p>	<p>Michael Watkins michael.watkins@bradford.gov.uk</p> <p>Regeneration, Planning and Transport Portfolio Holder</p> <p>Corporate Overview and Scrutiny Committee</p>	<p>Portfolio Holder</p> <p>Senior Management</p> <p>Briefings, meetings & report</p>	Report	Open

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13.	5 Mar 2024	<p>Local Plan Local Development Scheme (LDS) Update</p> <p>The report will present the updated Local Development Scheme which sets out the scope and programme for the preparation of the Local plan documents over the next 3 years. The LDS was last update in July 2021 and the update takes account of the progress to date, as well as, changes in circumstance and sets out the revised timescales to get to adoption of the new single Local plan, together with consideration of the resources and governance to support its progress.</p>	<p>Andrew Marshall andrew.marshall@bradford.gov.uk</p> <p>Regeneration, Planning and Transport Portfolio Holder</p> <p>Regeneration and Environment Overview & Scrutiny Committee</p>	<p>Portfolio Holder</p> <p>Internal Briefings</p>	<p>Report and LDS Document</p>	<p>Open</p>

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14.	9 Apr 2024	<p>Quarter 4 Finance Position Statement 2023-24</p> <p>The report provides Members with an overview of the forecast financial position of the Council for 2023-24.</p>	<p>Andrew Cross Tel: 01274 436823 andrew.cross@bradford.gov.uk</p> <p>Leader of Council and Corporate Portfolio</p> <p>Corporate Overview and Scrutiny Committee</p>	Briefings and Report	Report	Open

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15.	9 Apr 2024	<p>A641 Corridor Improvements - Joint project in conjunction with Calderdale and Kirklees</p> <p>Proposals being pursued in partnership with Calderdale Metropolitan Borough Council and Kirklees Metropolitan Borough Council to carry out a series of highway improvements to sections of the A641. Approval in principle of the necessary CPO, SRO and other Orders required to deliver the scheme, along with information on an agreement under Section 8 Highways Act 1980, which provides that local highway authorities may enter into agreements with adjoining highway authorities to transfer highway functions.</p>	<p>Kavin Stoddart kavin.stoddart@bradford.gov.uk</p> <p>Regeneration, Planning and Transport Portfolio Holder</p> <p>Regeneration and Environment Overview and Scrutiny Committee</p>	<p>Committee Ward Members</p> <p>Committee Public Engagement</p>	Report	Open

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16.	9 Apr 2024	<p>Bradford Community Infrastructure Levy (CIL) - Allocation of funds to support the expansion of health provision in Burley In Wharfedale</p> <p>The Council resolved at the meeting of Executive on 13 July 2023 to be minded to allocated £400,000 from the Bradford Community Infrastructure Levy (CIL), towards the costs of the construction of an extension of Grange Road GP Surgery Burley in Wharfedale, in order, to increase capacity of the practice. This was subject to the need for a further report to Executive to formally allocate the funds which were conditional on the receipt of CIL from the Sun Lane housing development and a funding agreement between the Council and the surgery.</p> <p>This report confirms receipt of the first phase of funds from the development and a funding agreement has been put in place with the surgery. The report recommends that the Council formally allocate the £400,000 to the Surgery in line with the funding agreement to support the delivery of the extension.</p>	<p>Andrew Marshall andrew.marshall@bradford.gov.uk</p> <p>Regeneration, Planning and Transport Portfolio Holder</p> <p>Regeneration and Environment Overview & Scrutiny Committee</p>	<p>Portfolio Holder</p> <p>Internal briefings Meetings with key parties</p>	<p>Report and Funding Agreement</p>	<p>Open</p>

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B. PROGRAMME OF KEY DECISIONS TO BE MADE BY AREA COMMITTEES						
1.	ShIPLEY Area Committee 6 Mar 2024	Highway Maintenance Non-Classified Roads and Surface Dressing Allocation for Shipley Constituency 2024/25	Andy Fisher Tel: 01525 618297 andy.fisher@bradford.gov.uk Regeneration, Planning and Transport Portfolio Holder Regeneration and Environment Overview & Scrutiny Committee	Area Committee ward members Area Committee Chair's briefing and with ward members at meeting	Report	Open
2.	Bradford South Area Committee 7 Mar 2024	Objections to Bradford South area-wide TRO	Andrew Smith andrew.smith@bradford.gov.uk Regeneration, Planning and Transport Portfolio Holder Regeneration and Environment Overview & Scrutiny Committee	Ward members Local residents/businesses Statutory consultees E-mail / letter drop	Report	Open

No.	Earliest Date of Consideration	Decision Matter Description	Lead Officer/Portfolio/Overview and Scrutiny Area	Consultation and Means of Consultation	Documents to be submitted	Public Item?
3.	Bradford South Area Committee 7 Mar 2024	Objections to Hutton Road/Southfield Road TRO	Andrew Smith andrew.smith@bradford.gov.uk Regeneration, Planning and Transport Portfolio Holder Regeneration and Environment Overview & Scrutiny Committee	Ward members Local residents/businesses Statutory consultees E-mail / letter drop	Report	Open
4.	Bradford South Area Committee 7 Mar 2024	Highway Maintenance Non-Classified Roads and Surface Dressing Allocation for 2024/25	Andrew Whelan andrew.whelan@bradford.gov.uk Regeneration, Planning and Transport Portfolio Holder Regeneration and Environment Overview & Scrutiny Committee	N/A N/A	Report	Open

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5.	Bradford East Area Committee 14 Mar 2024	Proposed Bradford East Safe Roads Programme for 2024/25	Andrew Smith andrew.smith@bradford.gov.uk Regeneration, Planning and Transport Portfolio Holder Regeneration and Environment Overview & Scrutiny Committee	Portfolio Holder Area Committee Chair Ward members E-mail	Report	Open
6.	Bradford East Area Committee 14 Mar 2024	Objections to Bradford East area-wide TRO	Andrew Smith andrew.smith@bradford.gov.uk Regeneration, Planning and Transport Portfolio Holder Regeneration and Environment Overview & Scrutiny Committee	Ward members Local residents/businesses Statutory consultees E-mail / letter drop	Report	Open

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7.	Bradford East Area Committee 14 Mar 2024	Highway Maintenance Non-Classified Roads and Surface Dressing Allocation for 2024/25	Andrew Whelan andrew.whelan@bradford.gov.uk Regeneration, Planning and Transport Portfolio Holder Regeneration and Environment Overview & Scrutiny Committee	N/A N/A	Report	Open
8.	Keighley Area Committee 14 Mar 2024	Highway Maintenance Non-Classified Roads and Surface Dressing Allocation for Keighley Constituency 2024/25	Andy Fisher Tel: 01525 618297 andy.fisher@bradford.gov.uk Regeneration, Planning and Transport Portfolio Holder Regeneration and Environment Overview & Scrutiny Committee	Area Committee ward members Area Committee Chair's briefing and with ward members at meeting	Report	Open

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9.	Bradford West Area Committee 20 Mar 2024	Emm Lane - Objections to proposed Traffic Calming	Andrew Smith andrew.smith@bradford.gov.uk Regeneration, Planning and Transport Portfolio Holder Regeneration and Environment Overview & Scrutiny Committee	Ward members Local residents/businesses Statutory consultees E-mail / letter drop	Report	Open
10.	Bradford West Area Committee 20 Mar 2024	Highway Maintenance Non-Classified Roads and Surface Dressing Allocation for 2024/25	Andrew Whelan andrew.whelan@bradford.gov.uk Regeneration, Planning and Transport Portfolio Holder Regeneration and Environment Overview & Scrutiny Committee	N/A N/A	Report	Open

C. PROGRAMME OF DECISIONS TO BE MADE BY OFFICERS

None received at the time of publication.

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COUNCILLOR S HINCHCLIFFE LEADER OF COUNCIL						